

Independent examiner's report to the trustees of The UK Friends of the Shepherd's Hospice

I report on the accounts of the Trust for the year ended 5 April 2018, which are set out on the four following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: JOHN TRESS

Relevant professional body: INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

Membership number: 1982199

Address: 152 Camberwell New Road, London, SE5 0RR

Date: 28 May 2018

The UK Friends of the Shepherd's Hospice
STATEMENT OF FINANCIAL AFFAIRS FOR THE YEAR ENDED 5 APRIL 2018

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL £	TOTAL y/e 5.4.17 £
INCOMING RESOURCES					
Voluntary income	2(a)	7,613	1,530	9,143	8,160
Fundraising activities	2(b)	6,479	-	6,479	7,344
Income from investments	2(c)	11	-	11	26
TOTAL INCOMING RESOURCES		14,103	1,530	15,633	15,530
RESOURCES EXPENDED					
Charitable activities	3(a)	11,108	1,530	12,638	15,800
Cost of fundraising activities	3(b)	108	-	108	27
Other resources used	3(c)	60	-	60	105
TOTAL RESOURCES EXPENDED		11,276	1,530	12,806	15,932
Net incoming / (outgoing) resources		2,827	-	2,827	(402)
Balance brought forward		25,490	-	25,490	25,892
Balance carried forward		28,317	-	28,317	25,490

BALANCE SHEET AS AT 5 APRIL 2018

CURRENT ASSETS					
Debtors	4(a)	1,298	-	1,298	1,835
Cash at bank & in hand	4(b)	27,019	-	27,019	23,655
		28,317	-	28,317	25,490
THE FUNDS OF THE CHARITY					
Unrestricted	6	28,317	-	28,317	25,490
Restricted		-	-	-	-
TOTAL		28,317	-	28,317	25,490

The UK Friends of the Shepherd's Hospice is a registered charity (no. 1113653)

The notes numbered 1 - 6 form a part of these accounts

The Trustees declare that they have approved the accounts.

Peter Stokes
Treasurer

Date: 19 June 2018

The UK Friends of the Shepherd's Hospice
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2018

1 ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared on the accruals basis.
They include all transactions for which the Trustees are responsible in law.

Fund accounting

Restricted funds derive from donations made for a specific purpose. They may only be expended on the purpose for which they were given.

The use of other funds is *unrestricted*, except that all funds must be used to further the charitable objectives of the Trustees.

The charity does not have any *endowment* funds.

Income and expenditure

Donations are accounted for when they are received; Gift Aid recoveries when the related donation or a Gift Aid declaration is received, whichever is later. Grants are accounted for when a decision is made to pay them; and other expenditure when it falls due for payment. All items are accounted for gross.

Assets

The charity does not possess any fixed assets. Any expenditure on other tangible assets has been written off as it was spent.

The UK Friends of the Shepherd's Hospice
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2018

	Unrestricted Funds £	Restricted Funds £	TOTAL £	TOTAL y/e 5.4.17 £
2(a) Voluntary income				
Regular donations by direct credit	420	530	950	960
Donations via Virgin Money	1,241	-	1,241	0
Donations via Easyfundraising	20	-	20	18
Other donations	4,634	1,000	5,634	5,347
Tax recovery	1,298	-	1,298	1,835
	<u>7,613</u>	<u>1,530</u>	<u>9,143</u>	<u>8,160</u>
2(b) Activities for generating funds				
Quiz	1,517	-	1,517	1,866
Lunches	3,926	-	3,926	4,641
Manse tea	400	-	400	187
Carol singing	636	-	636	650
	<u>6,479</u>	<u>-</u>	<u>6,479</u>	<u>7,344</u>
2(c) Income from investments				
Bank interest	11	-	11	26
TOTAL INCOMING RESOURCES	<u>14,103</u>	<u>1,530</u>	<u>15,633</u>	<u>15,530</u>
3. RESOURCES EXPENDED				
3(a) Charitable activities				
Grants to Hospice	4,508	530	5,038	15,700
Support to Dr Mary Bunn	6,500	1,000	7,500	-
Bank fees on remittances	100	-	100	100
	<u>11,108</u>	<u>1,530</u>	<u>12,638</u>	<u>15,800</u>
3(b) Cost of fundraising activities				
Quiz costs	<u>108</u>	<u>-</u>	<u>108</u>	<u>27</u>
3(c) Other resources used				
Bank account fees	60	-	60	45
Other expenses	-	-	-	60
	<u>60</u>	<u>-</u>	<u>60</u>	<u>105</u>
TOTAL RESOURCES USED	<u>11,276</u>	<u>1,530</u>	<u>12,806</u>	<u>15,932</u>
4. CURRENT ASSETS				
4(a) Debtors				
Gift Aid claim	<u>1,298</u>	<u>-</u>	<u>1,298</u>	<u>1,835</u>
4(b) Cash at bank and in hand				
Cash in hand	-	-	-	-
CAF Cash Account	2,188	-	2,188	2,335
CAF Gold Account	24,831	-	24,831	21,320
	<u>27,019</u>	<u>-</u>	<u>27,019</u>	<u>23,655</u>

The UK Friends of the Shepherd's Hospice
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2018

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	Total
	£	£	£	5.4.17
5 <u>Fund details</u>				
General fund	28,317	-	28,317	25,428
Mary Bunn Fund	-	-	-	-
Patient Support Fund	-	-	-	-
	<u>28,317</u>	<u>-</u>	<u>28,317</u>	<u>25,428</u>

The Mary Bunn Fund and the Patient Support Fund are restricted funds.

Both had a nil balance on 5 April 2018 as the total of expenditure out of the funds was equal to the amount received.

Receipts relating to the Patient Support Fund are remitted to the Shepherd's Hospice subject to a condition that they will be used to provide financial assistance to patients.

The Mary Bunn Fund is restricted to meeting the expenses of Dr. Bunn, who is a British volunteer at the Hospice.

6 Staff Costs

The charity has no employees.

None of the trustees received any payment as remuneration

Some small items of expenditure on behalf of the charity were reimbursed to the trustees.

No financial value has been placed on the work of volunteers, without which the charity could not function.